

Request for Photocopies—Census Records, Books, Microfilm, or Microfiche

Mail your order to:
 FAMILY AND CHURCH HISTORY DEPARTMENT
 35 N WEST TEMPLE ST
 SALT LAKE CITY UT 84150-3400

For Patron Use Used to return your order		For Family and Church History Department Use	
Name and address (include country if <i>not</i> U.S.)		Family and Church History Department mail services stamp	
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Telephone number			
For Family History Center Use <i>Do not collect money. The patron should mail this request with a check or money order.</i>			
Family history center name		Family history center number	

Instructions

Before using this service, you are encouraged to check with a local library or archive to obtain the needed information or copies. If they do not have it, please follow the instructions listed below.

1. Use this form to order photocopies of census records, books, microfilm or microfiche. **Please limit your request to a maximum of eight film items OR three book items, including volumes, and space orders at least two weeks apart.**
 2. You may request copies from the index of a record. After you receive the index, you may send a second form requesting the specific pages you need.
 3. Please provide all information necessary to identify the item to be copied.
 4. The library may need to limit the number of copies or decline some photocopy requests because of copyright or other restrictions.
 5. If you have any questions, please ask a staff member at the family history center to review your completed form before you mail it.
 6. Please send your check or money order (payable to the Family and Church History Department) with the forms. **There is a U.S. \$2.00 minimum.**
- Copies cost U.S.\$.25 each when you provide page numbers.

**NOTICE
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